

MINUTES OF SENATE RULES & ADMINISTRATION COMMITTEE MEETING

May 16, 1987 Saturday Room 107 State Capitol

|                  |                     |                |
|------------------|---------------------|----------------|
| Members present: | Moe, R.D., Chairman | Laidig         |
|                  | Belanger            | Lessard        |
|                  | Benson              | Luther         |
|                  | Berglin             | Merriam        |
|                  | Bernhagen           | Novak          |
|                  | Bertram             | Pehler         |
|                  | Chmielewski         | Peterson, R.W. |
|                  | Davis               | Purfeerst      |
|                  | Dicklich            | Renneke        |
|                  | Frank               | Schmitz        |
|                  | Frederick           | Solon          |
|                  | Hughes              | Spear          |
|                  | Johnson, D.E.       | Taylor         |
|                  | Knutson             | Willet         |

Members absent: Johnson, D.J.  
Moe, D.M.

The meeting was called to order at approximately 10:00 A.M. by the chairman.

The closing resolutions were before the committee, i.e. relating to conduct of Senate business during the interim between sessions and 2) the House concurrent resolution relating to adjournment of the Senate and House until 1988. Senator Luther moved adoption of the resolutions. The motion carried.

Per Diem and Travel Reimbursements for the interim were then discussed. (See attached) Senator Renneke asked if the mileage reimbursement would be brought in line with what state employees received - that is 26¢. Senator Luther moved the following changes on the attached Per Diem & Travel Reimbursement sheet:

Line 10, after "meeting" insert "at the rate of \$.26 per mile as authorized by the Senate Rules Committee.

Line 16, strike "Subcommittee chairpersons" and insert "Committee Members"

After Line 17 insert another line which should read:  
"Senators attending area House or Senate Committee meetings upon approval of the Majority Leader"

and change the in-district mileage rate from 21¢ to 26¢ per mile.

Strike the sentence beginning with "All" at the end of the In-District Mileage paragraph.

The motion carried.

Senator Luther explained the report from the Elections Subcommittee. Discussion followed regarding Senator Knaak's/Carl Jensen's lawsuit. Senator Benson moved adoption of the attached resolution. Discussion followed. Senator Benson withdrew his motion.

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Senator Benson moved that the Committee on Rules and Administration authorize the payment of litigation expenses incurred by Senator Fritz Knaak relating to the general election of 1986 (see attached marked #1). Senator Knaak addressed the members regarding this motion. Senator Solon supported the Knaak repayment. Senator Benson renewed his motion. The motion carried.

Senator Luther moved the Election Contests recommendations be adopted. The motion carried.

The meeting was adjourned at 11:10 A.M.

This memo says 1986, but it includes changes listed in the minutes for the May 16, 1987 meeting and was found in the minute book for the May 16, 1987 meeting.

TO: All Senators

FROM: Senator Roger D. Moe, Chairman  
Senate Rules and Administration

SUBJECT: Per Diem and Travel Reimbursement (adopted by Rules March 21, 1986)

March 26, 1986

PER DIEM, MILEAGE, LODGING AND TRAVEL EXPENSES (INTERIM)

Members will be reimbursed for per diem, mileage, lodging, travel, registration fees, taxis and baggage tips.

Per Diem maximum is \$48.00 per day (3.101)

Hotel - \$55.00 per day; maximum of \$400.00 per month for apartment (within the state)

Actual cost of single room - outside the state will be reimbursed (receipt must be attached to per diem claim form.)

Registration fees will be paid (receipt must be attached)

Mileage to and from the Capitol - days of travel to be reimbursed as well as the day of the meeting (see below)

Air travel between place of residence and Capitol

Reimbursement is authorized as follows;

- Senators attending ~~committee~~ <sup>legislative</sup> committee or subcommittee meetings
- Chairpersons of committees working at the Capitol or meeting with staff
- Chief authors of bills who are called to present a bill
- ~~Subcommittee chairpersons~~ <sup>committee members</sup>, upon the approval of committee chairperson
- Minority leader for appropriate duties

Members WILL NOT be reimbursed for routine work done at the Capitol or for attending caucuses or steering committee meetings.

TELEPHONE

Reimbursement will be authorized up to a maximum of \$75.00 per month for long distance phone calls, answering services, and credit card calls. If you wish, we will obtain telephone credit cards for you, contact Sandy Burrill at 296-0271.

IN-DISTRICT MILEAGE

In-district travel - present rate is <sup>26</sup>21¢ per mile as authorized by the Senate Rules Committee.

Reimbursement has been authorized for all senators covering mileage incurred in travel within their district on constituent matters on a monthly basis at the present rate per mile. Reimbursement is subject to the approval of the chairman of the committee on Rules and Administration. ~~All in-district mileage will be temporarily terminated as of 7/1/86 and reinstated as of 11/5/86.~~

NO PER DIEM WILL BE PAID FOR IN-DISTRICT WORK

#### OUT OF THE STATE AND IN-STATE TRAVEL GUIDELINES

1. In-state travel by members and staff (attendance at conferences, seminars, traveling committee meetings, etc.) which is funded on the budget approved by the Rules committee does not require further approval by the chairman of the Rules committee. However, expenses incident thereto must be certified to the Secretary of the Senate by the chairman of the standing committee traveling before reimbursement is made.
2. Prior approval of the chairman of the Senate Rules committee, is necessary before members or staff may attend out-of-state meetings, conferences, seminars, etc. Requests for staff to attend such meetings will be given special consideration but must be approved in advance.
3. All expenses must be submitted to the fiscal services office no later than 90 days after their occurrence. This is to comply with our recent audit of Senate Financial Accounts and has been previously approved by our Senate Rules Committee.

#### CONSULTANTS

A request must be submitted to the Rules Committee Chairman for approval BEFORE an invitation is extended to any "expert witness" or "consultant".