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Psychology, Board of

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AT A GLANCE

In FY 2017, the Board of Psychology:

- Maintained an active registry of 3,775 psychologists
- Received 186 number of applications for licensure.
- Licensed 141 psychologists.
- Screened education, administered the Professional Responsibility Examination, and admitted 130 applicants to the national licensure examination.
- Received 133 complaints alleging violations of the Psychology Practice Act, or laws and statutes the Board is authorized to enforce.

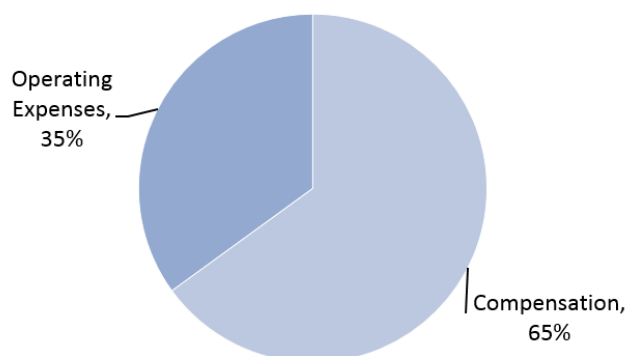
PURPOSE

The mission of the Minnesota Board of Psychology is to protect the public through licensure, regulation and education to promote access to safe, competent, and ethical psychological services. The Board ensures psychologists have the minimum training, education, and experience to practice psychology. The Board receives, investigates, and resolves complaints on psychologists. The Board offers educational conferences, seminars, and trainings to educate psychologists on the rules and laws governing their practice.

The Board contributes to the statewide outcomes of: **All Minnesotans have optimal health and people in Minnesota are safe.**

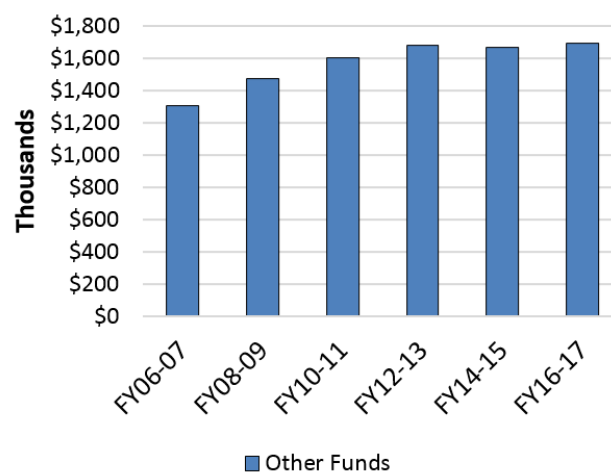
BUDGET

**Spending by Category
FY 17 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies, including the Administrative Services Unit, Health Professionals Services Program, Office of the Attorney General for legal services, and the Criminal Background Check Program.

STRATEGIES

To accomplish its mission, the Board of Psychology uses the following strategies:

Administrative Strategies

- Research best practices for regulatory bodies to support agency decision-making.
- Analyze the organization and allocate resources according to mission and vision on an ongoing basis.
- Use communication tools to improve and maintain communication internally and externally.
- Ensure continuous professional development for staff and Board members.
- Use technology effectively to support licensure, complaint resolution, and educational responsibilities.
- Build connections with stakeholders through educational offerings, direct stakeholder meetings, and a social media communication plan.
- Educate stakeholders by sponsoring continuing education seminars, workshops, and developing and distributing educational materials on the minimum standard of acceptable and prevailing practice in psychology.

Licensure Strategies

- Review applications for licensure to ensure proper educational, training, and experience requirements are met prior to issuing a license.
- Review applicants' background information and histories to determine moral fitness for the practice of psychology.

Regulatory Strategies

- Investigate and resolve complaints regarding the conduct of applicants or licensees in the field of psychology.
- Issue discipline or corrective action to deter future misconduct, to rehabilitate and educate, to recoup costs, or to put the public on notice of a licensee's problematic conduct.
- Educate applicants and licensees on the most frequently occurring ethical pitfalls within the practice of psychology and the Board's complaint resolution process.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of complaints received	287	133	FY2016 FY2017
Quantity	Number of investigations opened	245	132	FY2016 FY2017
Quantity	Number of investigations closed without disciplinary action.	147	110	FY2016 FY2017
Quantity	Number of investigations closed with corrective or disciplinary action.	3	16	FY2016 FY2017
Quantity	Number of applications for licensure approved	107	141	FY2016 FY2017

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of applications for professional responsibility examination received and approved	165	130	FY2016 FY2017
Quantity	Number of applications for national examination received and approved	168	130	FY2016 FY2017
Quantity	Number of educational programming events conducted	21	9	FY2016 FY2017

Minnesota Statutes Section 148.88 to 148.98 (<https://www.revisor.mn.gov/statutes/?id=148.88>) and Minnesota Rules Chapter 7200.0100 through 7200.6105 (<https://www.revisor.mn.gov/rules/?id=7200>) serve as the legal authority for the Minnesota Board of Psychology

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21

Expenditures by Fund

1201 - Health Related Boards	835	856	805	1,706	1,285	1,285	1,374	1,412
2000 - Restrict Misc Special Revenue	4	5	5	21	17	17	17	17
Total	838	861	811	1,727	1,302	1,302	1,391	1,429
Biennial Change				839		66		282
Biennial % Change				49		3		11
Governor's Change from Base								216
Governor's % Change from Base								8

Expenditures by Program

Psychology Board	838	861	811	1,727	1,302	1,302	1,391	1,429
Total	838	861	811	1,727	1,302	1,302	1,391	1,429

Expenditures by Category

Compensation	636	559	543	857	854	853	942	963
Operating Expenses	202	300	268	857	445	446	446	463
Other Financial Transaction	1	1	0	13	3	3	3	3
Total	838	861	811	1,727	1,302	1,302	1,391	1,429

Full-Time Equivalents

8.71	8.05	7.37	10.80	10.80	10.80	10.80	10.80
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(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY16	FY17	FY18	FY19	FY20	FY21	FY20	FY21
1201 - Health Related Boards								
Balance Forward In		110		438				
Direct Appropriation	874	884	1,229	1,258	1,268	1,268	1,357	1,395
Open Appropriation	17	17	15	10	17	17	17	17
Transfers In	53							
Cancellations		155						
Balance Forward Out	110		438					
Expenditures	835	856	805	1,706	1,285	1,285	1,374	1,412
Biennial Change in Expenditures				821		59		275
Biennial % Change in Expenditures				49		2		11
Governor's Change from Base								216
Governor's % Change from Base								8
Full-Time Equivalents	8.71	8.05	7.37	10.80	10.80	10.80	10.80	10.80

2000 - Restrict Misc Special Revenue

Balance Forward In		3	3	4				
Receipts	6	6	6	17	17	17	17	17
Balance Forward Out	3	3	4					
Expenditures	4	5	5	21	17	17	17	17
Biennial Change in Expenditures				18		8		8
Biennial % Change in Expenditures				209		29		29
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
Direct				
Fund: 1201 - Health Related Boards				
FY2019 Appropriations	1,258	1,258	1,258	2,516
Base Adjustments				
Current Law Base Change		7	7	14
Pension Allocation		3	3	6
Forecast Base	1,258	1,268	1,268	2,536
Change Items				
Operating Adjustment		89	127	216
Total Governor's Recommendations	1,258	1,357	1,395	2,752
Open				
Fund: 1201 - Health Related Boards				
FY2019 Appropriations	10	10	10	20
Base Adjustments				
Forecast Open Appropriation Adjustment		7	7	14
Forecast Base	10	17	17	34
Total Governor's Recommendations	10	17	17	34
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	21	17	17	34
Forecast Base	21	17	17	34
Total Governor's Recommendations	21	17	17	34
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	17	17	17	34
Total Governor's Recommendations	17	17	17	34
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	1,255	1,322	1,376	2,698
Change Items				
New Fee and Move all Fees from Rule to Statute		13	13	26
Total Governor's Recommendations	1,255	1,335	1,389	2,724

Psychology, Board of

FY 2020-21 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2020	FY 2021	FY 2022	FY 2023
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	89	127	87	87
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	89	127	87	87
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding of \$216,000 in the FY 2020-2021 biennium to maintain the current level of service delivery at the Minnesota Board of Psychology.

Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover all direct and indirect expenditures and are deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Minnesota Legislature makes appropriations from the fund to pay for expenses incurred by the Board. The Board collects sufficient revenue to cover all expenses.

Proposal:

The Governor recommends increasing agency operating budgets to maintain the delivery of current services. For the Board of Psychology, this funding will cover known employee compensation growth, rent increases, an IT database update, and rule making costs.

- Salary increases: The Board anticipates salary increases for current staff per year.
- Annual rent increases: The Board's needs to meet the costs of the rent increase based on additional space and lease amount.
- Rule Making: The Board is currently undertaking a comprehensive update of its rules in addition to meeting statutory changes passed in FY2017 and FY2018 with the expectation of conducting a hearing on the rules.
- Database update: This update would support the changes in the Board's database system that are required under the updated rules.

The Board currently collects sufficient revenue to support this increase, therefore no fee increases will be needed during this biennium to support this proposal.

Small Agency Increase:	FY2020	FY2021	FY2022	FY2023
Salary Increases (current staff increases)	\$68,000	\$85,000	\$85,000	\$85,000
Rent	\$1,000	\$2,000	\$2,000	\$2,000
Rule Making	\$20,000	\$25,000	\$0	\$0
Centralized MN.IT Costs – Database changes based on rule changes		\$15,000	\$0	\$0
Total	\$89,000	\$127,000	\$87,000	\$87,000

Equity and Inclusion:

The Board does not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. The positive impact of this change will be to continue to provide services for all people of the State of Minnesota without discrimination.

IT Related Proposals:

A portion of this request includes an increase for database maintenance. This request is include in the proposal section.

Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Payroll						
Professional/Technical Contracts		\$15,000				
Infrastructure						
Hardware						
Software						
Training						
Enterprise Services						
Staff costs (MNIT or agency)						
Total	\$0	\$15,000	\$0	\$0	\$0	\$0
MNIT FTEs						
Agency FTEs						

Results:

This proposal is intended to allow the Board to continue to provide current levels of service and information to the public. These funds will also support continuous improvement and provide foundational training for Board members to meet their statutory obligations.

Statutory Change(s):

No statutory change is required.

Psychology, Board of

FY 2020-21 Biennial Budget Change Item

Change Item Title: New Pre-approval Fee and Move Fees from Rule to Statute

Fiscal Impact (\$000s)	FY 2020	FY 2021	FY 2022	FY 2023
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	13	13	13	13
Net Fiscal Impact = (Expenditures – Revenues)	(13)	(13)	(13)	(13)
FTEs				

Recommendation:

The Governor recommends moving current fees from Rule to Statute and establishing a new post-doctoral supervised experience pre-approval fee for the Board of Psychology. Current fees are in Minn. Rules, Section 7200.6100.

Rationale/Background:

All fees collected by the Board are under MN Rule 7200.6100 and would be moved to Minnesota Statute 148.79-148.99 under the psychology practice act where fees are implemented and codified.

Currently, Board staff review an applicant's supervised experience after the applicant submits for licensure. The new fee would support a pre-review and approval of proposed supervision by Board staff, increasing public protection through greater compliance with Board statutes and rules, faster application processing for applicants seeking licensure via this method, and more certainty of the outcome of the supervised experience for both the applicant and the supervisor.

Proposal:

The Board would implement a new fee for pre-approval of post-doctoral supervised experience contract prior to an applicant starting an experience counting toward licensure. This change reflects the need to establish all current fees in statute. This change is an optional increase to applicants who choose to have their post-doctoral supervised psychological experience pre-approved. This change will not increase fees for any licensee who chooses not to use the pre-approval service offered by the Board.

Current Fees – Move from MN Rule 7200.6100 to MN Statute.

Fee Name	Rule # / Statute	Current Fee Amount	Proposed Fee Amount	FY 2020 # Paying	FY 2020 Current Revenue	FY 2020 Increased Revenue
Current Fees:						
Lic Psych Late Renewal Fee	MN Rule 7200.6100 E	\$250.00	\$250.00	40	\$10,000	
Psych Pract Appl Licensure	MN Rule 7200.6100 C	\$500.00	\$500.00	0	\$0	
Psych Pract Appl Renewal	MN Rule 7200.6100 D	\$500.00	\$500.00	0	\$0	
Bd Psych Degree Upgrade	MN Rule 7200.6100 F	\$150.00	\$150.00	1	\$150	
Bd Psych Lic Cert Rplcmnt Fee	M.S. 148.905	\$25.00	\$25.00	2	\$50	
Bd Psych Mailing/Duplication	M.S. 214.06	\$5.00	\$5.00	various	\$385	
Psych Statute and Rule Books	M.S. 214.06	\$10.00	\$10.00	0	\$0	

Fee Name	Rule # / Statute	Current Fee Amount	Proposed Fee Amount	FY 2020 # Paying	FY 2020 Current Revenue	FY 2020 Increased Revenue
Bd Psych Verification Receipts	M.S. 214.06	\$20.00	\$20.00	5902	\$118,040	
Bd Psych Misc Receipts	M.S. 214.06	various	various	0	\$0	
Psychologist Guest Licensure	MN Rule 7200.6100 G	\$150.00	\$150.00	27	\$4,050	
Continuing Ed Sponsrshp Fee	MN Rule 7200.6105	\$80.00	\$80.00	273	\$21,840	
Appl Approval for National Exam	MN Rule 7200.6100 A	\$150.00	\$150.00	0	\$0	
Appl Approval for Prof. Responsibility Exam	MN Rule 7200.6100 B	\$150.00	\$150.00			
Credit Card Clearing		various	various		\$0	
New Fee:						
Post-Doctoral Supervised Experience Pre-approval		\$0	\$50	250	\$0	\$12,500
Total Current Revenue					\$1,321,565	
Total New Revenue						\$12,500

Equity and Inclusion:

The Board does not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. The positive impact of this change will be to provide services for all people of the State of Minnesota without discrimination

Results:

The ability to capture all current fees for professions regulated by the Board in appropriate sections of statute.

Statutory Change(s):

7200.6100 FEES to 148.XX

The nonrefundable fees for licensure payable to the board are as follows:

- A. application for admission to national standardized examination, \$150;
- B. application for professional responsibility examination, \$150;
- C. application for licensure as a licensed psychologist, \$500;
- D. renewal of license for a licensed psychologist, \$500;
- E. late renewal of license for a licensed psychologist, \$250;
- F. application for converting from master's to doctoral level licensure, \$150; and
- G. application for guest licensure, \$150.
- H. Certificate Replacement Fee, \$25
- I. Mailing and Duplication Fee, \$5
- J. Statute and Rule Book Fee, \$10
- K. Verification Fee, \$20
- L. Miscellaneous Fee, various

7200.6105 CONTINUING EDUCATION SPONSOR FEE to 148.XX.

A sponsor applying for approval of a continuing education activity pursuant to part [7200.3830](#), subpart 2, shall submit with the application a fee of \$80 for each activity.